

Physical Therapy Facility Licensure Application
Request for Waiver re: Experience of PT Compliance Officer

The statutes and regulations governing physical therapists in Massachusetts require all Physical Therapy Facilities to identify a PT Compliance Officer. The PT Compliance Officer is responsible for the operation of the Physical Therapy Facility in compliance with the laws of the Commonwealth and the rules and regulations of the Board. The appointment of the PT Compliance Officer is subject to approval by the Board of Registration of Allied Health Professionals.

The Physical Therapy Facility regulations state,

Unless a waiver is granted by the Board, the PT Compliance Officer must have a minimum of four years of verifiable experience as a Physical Therapist licensed in the Commonwealth or another jurisdiction, where the person's responsibilities included but were not limited to patient care, record keeping, and billing. (259 CMR 6.04 (4))

To request a waiver of the four-year experience requirement, please complete this form. If the Board needs additional information, their representative will contact you.

General Information

Name of the Physical Therapy Facility: _____

Name of the Business Entity: _____

Type of Establishment (select only one):

Sole Proprietorship

Limited Liability Company

Partnership

Corporation

Federal ID Number: _____

Facility Address:

Street, Suite #

City/ town

State

Zip Code

Facility telephone number: _____

Email address: _____

Website address: _____

Contact person: _____

Please describe the practice briefly (number and type of practitioners, e.g.): _____

PT Compliance Officer

Name of the proposed PT Compliance Officer (PTCO):

First Name

Last Name

MA PT License Number

Year of Issue

Expiration Date

Has the proposed PTCO ever held any other Mass. professional license? ☐ Yes ☐ No

If yes, please list (attach additional pages if necessary):

License number

Profession

License number

Profession

Has the proposed PTCO ever held a professional license issued by another state? ☐ Yes ☐ No

If yes, please list (attach additional pages if necessary):

License number

Profession

State

License number

Profession

State

Has the proposed PTCO ever been convicted of a crime, a violation of state or federal law or been the subject of any disciplinary action(s) taken by any licensing or regulatory body?

☐ Yes ☐ No

If yes, please describe (attach additional pages if necessary): _____

If you have questions about this form or the Physical Therapy Facility Application process in general, you may contact the Chiropractic Facility Coordinator by phone at 617-727-0085 or by email at: Araceli.AvilaGing@massmail.state.ma.us.